

MINUTES
BOARD OF BUILDING STANDARDS
CONFERENCE MEETING & CERTIFICATION HEARING
SEPTEMBER 6, 2019

The Board of Building Standards Conference Meeting was called to order at 10:00 a.m., Friday, September 6, 2019, at 6606 Tussing Road, Reynoldsburg, Ohio, Chairman Gerald O. Holland presiding.

Ms. Regina Hanshaw, Executive Secretary, called the roll and reported that the following Board members were present:

Gregory Barney, Industrialized Units
Dave Collins, Architect
Julienne Cromwell, Structural Engineer
Joseph F. Denk, Jr., Mechanical Engineer
Timothy P. Galvin, General Contractor, Vice-Chair
Gerald O. Holland, Fire Service, Chair
John Johnson, Construction Materials
Terry McCafferty, Public Member
Don McIlroy, Mayor
Christopher Miller, Renewable Energy
John Pavlis, Homebuilder
Jeffrey Samuelson, Architect
Carl Schultz, Energy Conservation
Bailey Stanbery, Homebuilder

The following members were absent:

Don Leach, Attorney

The following staff members were present:

Megan Foley, Certification/Education Coordinator
Robert Johnson, Assistant Architect Administrator
Debbie Ohler, Staff Engineer
Steve Regoli, Architect Administrator
Jay Richards, Assistant Architect Administrator
Debbie Curts, Investigator
Pam Butts, Office Assistant
Mike Lane, Management Analyst
Brian Honen, Assistant Attorney General

The following visitors were present:

Gerald Burg, State of Ohio
John Naples, State of Ohio

A quorum of the Board was present.

RECOGNITION OF BUILDING DEPARTMENT PERSONNEL

No items for consideration.

CONSIDERATION OF THE MINUTES

Mr. Galvin moved and Mr. McCafferty seconded to approve the minutes of the August 2, 2019 Certification Hearing and Conference Meeting.

Chairman Holland called for the ayes and nays.

Motion carried unanimously.

CERTIFICATION HEARING

Chairman Holland opened the hearing to hear testimony on the individuals and building departments appearing on the Final Certification Hearing Agenda in the Board's Meeting Packet at the Hearing tab. Ms. Foley informed the Board that the individuals and departments appearing on the hearing agenda have been reviewed by the Certification Committee and determined to meet the requirements of certification. There being no testimony, Chairman Holland closed the hearing.

Ms. Cromwell moved and Mr. Johnson seconded to approve the certification applications appearing on the Certification Hearing Agenda for September 6, 2019.

Chairman Holland called for the ayes and nays.

Motion carried unanimously.

CONSIDERATION OF COMMITTEE REPORTS

CERTIFICATION COMMITTEE

Mr. Galvin gave the committee's report included in the Board's Meeting packet at Tab CR-1:

The Certification Committee met on September 5th, 2019 at 10:00 AM, with the following members present: Mr. Galvin, Mr. Collins, Ms. Cromwell, Mr. Leach, Mr. McCafferty, Mr. McIlroy, Mr. Samuelson, and Mr. Stanbery. Chairman Holland was also present. The Committee makes the following recommendations, included in the September 6th, 2019 Board Packet at Tab CR-1, for the Board's consideration.

Recommend the following applications be approved following a certification hearing effective immediately unless otherwise noted on the certification hearing agenda:

Cert. ID	Name	Certification
6262	Banis, John	Electrical Safety Inspector*
5432	Bitler, David	Electrical Safety Inspector*
6240	Bowman, Dennis	Master Plans Examiner
6250	Butts, Christopher	Electrical Safety Inspector*
6259	Cantrell, Scott	Fire Protection Inspector
6253	Carrell, Clayton	Electrical Safety Inspector*
3266	Carroll, Randal	Fire Protection Plans Examiner Fire Protection Inspector
6261	O'Masters, Patrick	Mechanical Inspector Residential Mechanical Inspector
6255	Palileo, Austin	Mechanical Inspector Residential Mechanical Inspector
6013	Ream, Jeffrey	Building Inspector Trainee
5156	Reich, Raymond	Building Official Building Inspector
6246	Rutherford, John	Electrical Safety Inspector* Building Inspector
6254	Schott, Mark	Master Plans Examiner
5886	Schwartz, Kenneth	Residential Building Official
6264	Singhai, Sudhir	Master Plans Examiner
6258	Sohar, Craig	Building Inspector
6265	Stevenson II, Herbert J.	Building Inspector Residential Building Inspector
6263	Stump, George	Residential Plans Examiner Residential Building Inspector
6251	Thompson, Arlington	Mechanical Inspector Residential Mechanical Inspector
6186	Van Driest, Adam	Building Inspector Trainee

5417	Walker, Charles	Fire Protection Inspector Fire Protection Plans Examiner
5763	Wareham, Joshua	Building Official
6267	Wilson, R. Heath	Building Official Master Plans Examiner
5470	Woods, Justin	Residential Building Inspector
6105	Young, Christopher	Electrical Safety Inspector Trainee

*Electrical Safety Inspectors must complete examinations prior to issuance of interim certification

** Denotes conditional approval

Building Department Certification Applications

Ashland-
Non-residential department requesting certification to include plumbing.
Exceptions: Medical Gas
Conditioned upon receipt of back-up plumbing inspector name and i.d. number.
Committee Recommendation: Recommend approval upon receipt of info.

Consent Certificates Issued Administratively:

6174	Chapman, Kenneth	Residential Building Official
5982	Trabert, Michael	Residential Building Official
900	Mandato, Joel	Residential Building Official
6257	Lanham, James	Fire Alarm Systems Designer

Recommend the following applications be denied, additional information be requested, or other action as noted:

Ball, Joseph - BI
Cert ID 5897
Current Certifications: ESI
Committee Recommendation: Request additional information to distinguish electrical from construction.

Brooks, Daniel - BI
Cert ID 6135
Current Certifications: ESI (pending tests)
Committee Recommendation: Recommend BI Trainee

Dickerson, Andrew - ESI Additional Information
Cert ID 368
Current Certifications: BI, RBO, BO
ESIAC: Not recommended for ESI exams
Committee Recommendation: Recommend ESI Trainee

Eudell, Marcus - BO
Cert ID 431
Current Certifications: BI, ESI, EPE, MechPE, RBO
Committee Recommendation: Test or wait one year

Maddamma, Damian - BI
Cert ID 5522
Current Certifications: ESI, RBO
Committee Recommendation: Recommend BI Trainee

Nguyen, Vinh - BO
Cert ID 6252
Current Certifications: None
Committee Recommendation: Request additional information on specific duties

Walker, Charles - BI, MechPE
Cert ID 5417

Current Certifications: None, previously held FPI
Committee Recommendation: Request additional information on experience for
BI, MechPE

Gorman, William - BI
Cert ID 6266
Current Certifications: None
Committee Recommendation: Request additional information on structural work

Old Business

Stigalt Investigation Report: Recommend approval for issuance of Notice of Opportunity for
Hearing, Suspension or Revocation.

Vermillion: Jurisdiction has proactively addressed prior deficiencies. Recommend no further
action.

New Business

Summit County: Recommend no further action.

Mr. Galvin moved and Mr. Samuelson seconded to approve the recommendations of the
committee.

Chairman Holland called for the ayes and nays.

Motion carried unanimously.

EDUCATION COMMITTEE

Mr. Galvin gave the committee's report included in the Board's Meeting packet at Tab CR-2:

The Education Committee met on September 5th, 2019 at 11:00 a.m., with the following
members present: Mr. Galvin, Mr. Collins, Ms. Cromwell, Mr. McCafferty, Mr. Samuelson, and
Mr. Stanbery. Chairman Holland was also present. The committee makes the following
recommendations, included in the September 6th, 2019 Board Packet at Tab CR-2, for the
Board's consideration.

Course Applications

Understanding Chapters 7 and 9 of the OBC and OFC (Ohio Design Professionals
and Code Analysts)
All certifications except ESI (3 hours)
Committee Recommendation: Recommend approval

National Electric Code 2017 (HalfMoon Education)
BO, MPE, EPE, MechPE, BI, NRIUI, RBO, RPE, RBI, RIUI, ESI (7 hours)
Committee Recommendation: Recommend approval for ESI inclusion

In-Building Public Safety Communications System Code Training
Safer Buildings Coalition
4 Hours, BO, MPE, FPPE, BI, FPI, NRIUI
Committee Recommendation: Recommend approval

Consent Agenda: Summary Approval

2015 IMC Design, Installation, and Inspection Principles (3-hr. version)
(International Code Council)
All certifications except ESI (3 hours)

2015 IMC Design, Installation, and Inspection Principles (6-hr. version)
(International Code Council)
All certifications except ESI (6 hours)

2017 NEC Changes and Updates (Labriola, John)

BO, MPE, BPE, EPE, MechPE, FPPE, BI, FPI, NRIUI, RBO, ESI
(30 hours in six 5-hour sessions)

2019 Code Uniform Interpretation Committee Roundtable (Labriola)
BO, MPE, BPE, EPE, MechPE, FPPE, BI, FPI, NRIUI, RBO, ESI (2 hours)

2020 NEC Proposed Changes and Updates (Labriola, John)
BO, MPE, BPE, EPE, MechPE, FPPE, BI, FPI, NRIUI, RBO, ESI
(5 hours)

Building Official's Role in a Metal Building System Project (Conference)
(International Code Council)
All certifications (3 hours)

But We've Always Done It That Way: Public Sector Leadership in Collaborative
Governance (International Code Council) (Conference)
All certifications except ESI (1.5 hours)

Gender-Neutral Bathrooms (International Code Council) (Conference)
All certifications except ESI (1.5 hours)
Committee Member Collins is instructor for this course, abstained from approval.

IRC Wall Bracing (Conference) (International Code Council)
All certifications (1.5 hours)

Mentoring in the Future: Your Role in Safety 2.0
(International Code Council) (Conference)
All certifications except ESI (1.5 hours)

Overview of Emergency Responder Radio Coverage System Requirements
(Ohio Division of Industrial Compliance)
BO, MPE, BI, NRIUI (2 hours)

Overview of NFPA 25 (National Fire Sprinkler Association)
BO, BI, FPI, NRIUI (3 hours)

Safety Glazing (Conference) (International Code Council)
All certifications (1.5 hours)

Venting Reinvented: UL 1738 Fuel Gas Venting Systems (Conference)
(International Code Council)
All certifications (1.5 hours)

Mr. Galvin moved and Mr. Miller seconded to approve the recommendations of the committee.

Chairman Holland called for the ayes and nays.

Motion carried unanimously with Mr. Collins abstaining.

**RATIFICATION OF BOARD RECOGNIZED ACCREDITATION BODIES,
CONFORMITY ASSESSMENT BODIES & INDUSTRY TRADE ASSOCIATION
CERTIFICATION PROGRAMS**

AB-1 Conformity Assessment Body Applications
Lab Test Certification Inc
Element Materials Technology

Mr. Robert Johnson informed the Board that Lab Test Certification Inc and Elements Materials Technology Steel Joist Institute have submitted an application included on the list of industry trade associations that have completed an application to be recognized by the Board.

In accordance with the Board initiative to update its list of New Conformity Assessment Bodies under rules 4101:1.1-01 and 41-1:7.7-01, and after having submitted the required accreditation documents, Mr. Denk moved and Collins seconded to ratify the Item 100: Lab Test Certification Inc. -Las Vegas, Nevada and Item 99: Element Materials Technology Inc. – Des Moines, Iowa.

Chairman Holland called for the ayes and nays.

Motion carried unanimously.

PUBLIC COMMENTS

There were no public comments.

OLD BUSINESS

OB-1 Stigalt Investigation Report 19-01

Mr. Robert Johnson presented the Stigalt Investigation Report regarding the allegations of violation of duties and the threatened to use force by indicating he had a gun in his vehicle during an inspection. Mr. Johnson summarized the conclusion of the investigation report and recommendation.

The jurisdiction released him from service for the violations of the city policy on firearms, falsification of time records associated with Rito Alvarez-previous plans examiner, failure to follow policy for travel outside the county, failure for not adhering to work hour policy, failure to disclose equipment procurement to other city departments, and insubordination to supervisor Pat De Orio.

There is evidence that Mr. Stigalt's actions violated the certification duties and responsibilities of building official, and building and plumbing inspector for both code enforcement process failure and for unprofessional conduct.

Staff recommends closing the investigation and recommends the Board consider disciplinary action of Mr. Stigalt for the violations as set forth in the report.

After review of investigation report #19-01 and correspondence received from Mr. Stigalt, Mr. Galvin moved and Mr. Collins seconded to accept the staff recommendation to close the investigation and a notice of opportunity for hearing be issued proposing to suspend or revoke John Stigalt's building official, building inspector, plumbing inspector, electrical safety inspector, plumbing plans examiner, building plans examiner, residential building official and residential plumbing inspector certifications for the violations set forth in the report.

Chairman Holland called for the ayes and nays.

Motion carried unanimously.

NEW BUSINESS

NB-1 Complaint Summary Report

Mr. Robert Johnson presented complaint summary report included in the Board's packet at Tab NB-1:

Tom Hale, Building Official (Former Clark County Director of Development)

Board staff received a copy of a referral to the Ohio Ethics Commission regarding Tom Hale the former building official for Clark County requesting the OEC to perform an investigation. Board staff recommends the Board evaluate if any of the allegations detailed in the OEC allegation represents potential violations to the Board's rules necessitating an investigation.

Complaints resolved /withdrawn: None.

Follow up issues:

City of Vermilion Building Department

At the April 12, 2019 Board meeting, the Board dismissed a complaint made by Mr. Tom Chufar

regarding concerns related to the enforcement of residential accessory structures (decks) in the City of Vermilion. The Board directed staff to conduct a follow up visit to the department for verification that current projects were being properly audited by the building official to know the status of projects being enforced.

Board staff member Robert Johnson visited the department on August 15, 2019 and met with Bob Kurtz, building official and Bridget Triana, Administration clerk. Mr. Kurtz and Ms. Triana demonstrated their new software system (iWork) that tracks all projects from application to the issuance of a certificate of occupancy. The system was implemented in late 2018. Vermilion staff have also been to training conferences for the software in July 2019 to apply many of the features of the system to their department. One feature that has been a large benefit to Vermilion is the linking of Fire, Property maintenance and the Auditor departments to this program and database for coordination purposes of enforcement.

The building department portion of the database monitors all work under construction and is used for dispatching inspections and cataloguing inspection results. It also provides notices to the building official for required enforcement action when inspections have not been called by an owner within 6 months of the last inspection, so that the owner is notified by the building official to verify that work is continuing but is not ready for inspection, or if work is completed but has not been issued a certificate of occupancy.

Mr. Galvin moved and Mr. Johnson seconded to table the complaint against Tom Hale until the Certification Committee has reviewed the complaint and made a recommendation.

Chairman Holland called for the ayes and nays.

Motion carried unanimously.

COMPENSTATE BOARD MEMBERS FOR WORK PERFORMED AT THEIR REGULAR RATE

Ms. Hanshaw reported that board members had performed committee and board work for the amount of hours, including board meetings, as follows:

Mr. Barney	8	Mr. McCafferty	16
Mr. Collins	16	Mr. McIlroy	16
Ms. Cromwell	16	Mr. Miller	8
Mr. Denk	8	Mr. Pavlis	8
Mr. Galvin	16	Mr. Samuelson	16
Mr. Holland	35	Mr. Schultz	8
Mr. Johnson	8	Mr. Stanbery	16
Mr. Leach	8		

Mr. Galvin moved and Mr. McCafferty seconded to compensate board members for the work performed at their regular rate.

Chairman Holland called for the ayes and nays.

Motion carried unanimously.

Chairman Holland announced his retirement from the Board and the October 11, 2019 meeting will be his last meeting.

FUTURE MEETINGS AND ADJOURNMENT

October 11, 2019
November 15, 2019
December 20, 2019

Mr. Galvin moved and Mr. McCafferty seconded to adjourn and the Board adjourned at 10:45 a.m.

Gerald O. Holland, Chairman
Board of Building Standards

Regina Hanshaw, Executive Secretary
Board of Building Standards